

## SERVICE-related description

# Cryptshare

Version 1.0 (10.01.2024)

## 1. Designation and object of SERVICE

### 1.1 Object of Service:

The SERVICE relates to services in the area of „Cryptshare “.

### 1.2 Purpose, Scope and Type of the Service:

The parties agree on the type and scope as well as the exclusive purposes of the commissioned data processing of the data by the contractor as follows:

The Cryptshare service provides a web-based transfer platform for secure file transfer between the contractor and the client. The service is hosted in the contractor's data centre. Users can upload files via the web interface and make them available for others to download, or have files uploaded from another site. Additionally, plug-ins for Outlook and Notes are available to securely transfer emails, including attachments. Additionally, the contractor offers support services where access to personal data cannot be avoided.

### 1.3 Type of Data:

Commissioned Data Processing relates to the following types of data:

The data processed by the Client's systems may fall into any of the categories. The Contractor cannot predict in advance which information will be processed.

In any case, the following personal data may be processed:

- Master and contact data (e.g. name, job title, contact addresses)
- login details
- IT usage data (e.g. IP addresses, login times)

### Special categories of data<sup>1</sup>:

- The Commissioned Data Processing does not concern any special categories of data within the meaning of Art. 9 GDPR.
- The Commissioned Data Processing concerns the following special categories of data within the meaning of Art. 9 GDPR:

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<sup>1</sup> Special categories of personal data include: Data revealing the ethnic origin, political opinions, religious or philosophical beliefs or trade union membership as well as genetic data, biometric data, health data and data relating to sex life or sexual orientation.

The encrypted content sent may also contain special categories of personal data..

### 1.4 Categories of data subjects concerned by the commissioned data processing

The data concerns the data of the following categories of data subjects:

The categories of data subjects concerned by commissioned data processing depend on the purpose of the client’s individual system. For example, it is possible, that personal data of the client’s employees or customers may be processed.

## 2. Designation of subcontractors

- No subcontractors are used as part of the Commissioned Data Processing.
- In accordance with section 8 of the FRAMEWORK AGREEMENT on the Commissioned Data Processing, the subcontractors listed below are used as part of the Commissioned Data Processing.

The following subcontractors process the data on behalf of the contractor for partial SERVICES of the Commissioned Data Processing:

Designation of subcontractor	Address Subcontractor	Description of the Commissioned Data Processing
Pointsharp GmbH	Schwarzwaldstr. 151 79102 Freiburg	Manufacturer support
SHD System-Haus-Dresden GmbH	Drescherhäuser 5b 01159 Dresden	Implementation of technical requirements

## 3. List of permitted Commissioned Data Processing activities in third countries

- No data processing takes place within the scope of the Commissioned Data Processing in third countries.
- In accordance with Section 2 of the FRAMEWORK AGREEMENT, the Client consents to the Contractor and/or subcontractors in the third countries specified below to carry out parts of the Commissioned Data Processing:

Designation of subcontractor	Description of the Commissioned Data Processing provided in third countries	Third country designation
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## 4. Additional arrangements on SERVICE-related technical and organisational measures

- As part of the provision of the services, the Contractor shall take the technical and organisational measures defined in ANNEX 2 of the FRAMEWORK AGREEMENT to ensure the security of the Commissioned Data Processing in accordance with Art. 32 GDPR.
- In addition to the technical and organisational measures defined in ANNEX 2 of the FRAMEWORK AGREEMENT, the contractor shall take the technical and organisational measures described below as part of the provision of the SERVICES to ensure the security of the Commissioned Data Processing in accordance with Art. 32 GDPR.

Description of SERVICE-related technical and organizational measures:

The SERVICE-related technical and organizational measures can be found in the service description.

- Instead of the technical and organisational measures defined in ANNEX 2 of the FRAMEWORK AGREEMENT, the contractor shall take the technical and organisational measures described below as part of the provision of the SERVICES to ensure the security of the Commissioned Data Processing in accordance with Art. 32 GDPR.

Description of SERVICE-related technical and organizational measures: