

## SERVICE-related description

# Seeburger EDI

Version 1.0 (17.01.2024)

## 1. Designation and object of SERVICE

### 1.1 Object of Service:

The SERVICE relates to services in the area of „Seeburger EDI “.

### 1.2 Purpose, Scope and Type of the Service:

The parties agree on the type and scope as well as the exclusive purposes of the commissioned data processing of the data by the contractor as follows:

The contractor provides the client with an infrastructure for converting and transmitting EDI messages to/from its business partners, as well as related services such as the digital signature for EDI invoices. Additionally, the contractor provides technical and administrative services for the provision and operation of the application system.

Business documents are transmitted and/or converted electronically between the client and their EDI partner. Personal data is used for communication in support cases, inquiries, offers, and billing.

### 1.3 Type of Data:

Commissioned Data Processing relates to the following types of data:

The EDI service processes business documents in electronic form, such as ORDERS, INVOIC, DESADV. These documents typically contain the following types of personal data:

- Master data (e.g. name, first name)
- Contact details (e.g. company, telephone number, fax, email, web address)
- Business data (e.g. function)

There may also be other types of personal information included.

### Special categories of data<sup>1</sup>:

- The Commissioned Data Processing does not concern any special categories of data within the meaning of Art. 9 GDPR.
- The Commissioned Data Processing concerns the following special categories of data within the meaning of Art. 9 GDPR:

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<sup>1</sup> Special categories of personal data include: Data revealing the ethnic origin, political opinions, religious or philosophical beliefs or trade union membership as well as genetic data, biometric data, health data and data relating to sex life or sexual orientation.

The processing of special categories of personal data cannot be excluded because it depends on the use of the EDI service by the client.

### 1.4 Categories of data subjects concerned by the commissioned data processing

The data concerns the data of the following categories of data subjects:

All employees of the client who are explicitly or implicitly responsible for communication regarding support requests, requests for EDI contract extension, modification, termination, billing, and so on, are affected by the processing. In addition, business partners of the client may also be affected, for example, when storing contact persons or communication data of the business partner.

## 2. Designation of subcontractors

- No subcontractors are used as part of the Commissioned Data Processing.
- In accordance with section 8 of the FRAMEWORK AGREEMENT on the Commissioned Data Processing, the subcontractors listed below are used as part of the Commissioned Data Processing.

The following subcontractors process the data on behalf of the contractor for partial SERVICES of the Commissioned Data Processing:

Designation of subcontractor	Address Subcontractor	Description of the Commissioned Data Processing
CONCETO Business Integration GmbH	Godesberger Allee 66 53175 Bonn	EDI-Support
MIT Unternehmensberatung GmbH	Mühlenstraße 9 58313 Herdecke	EDI-Support
Seeburger AG	Edisonstr. 1 75015 Bretten	Manufacturer support

### 3. List of permitted Commissioned Data Processing activities in third countries

- No data processing takes place within the scope of the Commissioned Data Processing in third countries.
- In accordance with Section 2 of the FRAMEWORK AGREEMENT, the Client consents to the Contractor and/or subcontractors in the third countries specified below to carry out parts of the Commissioned Data Processing:

Designation of subcontractor	Description of the Commissioned Data Processing provided in third countries	Third country designation
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### 4. Additional arrangements on SERVICE-related technical and organisational measures

- As part of the provision of the services, the Contractor shall take the technical and organisational measures defined in ANNEX 2 of the FRAMEWORK AGREEMENT to ensure the security of the Commissioned Data Processing in accordance with Art. 32 GDPR.
- In addition to the technical and organisational measures defined in ANNEX 2 of the FRAMEWORK AGREEMENT, the contractor shall take the technical and organisational measures described below as part of the provision of the SERVICES to ensure the security of the Commissioned Data Processing in accordance with Art. 32 GDPR.

Description of SERVICE-related technical and organizational measures:

- Instead of the technical and organisational measures defined in ANNEX 2 of the FRAMEWORK AGREEMENT, the contractor shall take the technical and organisational measures described below as part of the provision of the SERVICES to ensure the security of the Commissioned Data Processing in accordance with Art. 32 GDPR.

Description of SERVICE-related technical and organizational measures: